

# **BATHINDA IMPROVEMENT TRUST BATHINDA**

## **ISSUE OF CONVEYANCE DEED**

1	Date of Application		
2	Name of the Applicant		
3	Father's/ Husband's Name		
4	Address	City / Village	
		Locality/ H.No.	
		Teh.	
		Distt.	
	Phone/Mobile No.e- mail id, if any		
5	Service related field Municipality a. Requirements	B.A fees(if applicable)	
		b. Any other	
		b. Plot/ property No.....	
		c. Name of Scheme.....	
6.	Document to be attached		
<b>Sr. No.</b>	<b>(Service specific documents)</b>	<b>Checklist</b>	<b>Checklist(For Office Use only)</b>
i.	Plan of all the floors including Service Plain, elevations and typical cross-section of the building that hecompleted to erect or re-erect (Two copies on tracing film / cloth & Four sets of Ferro prints attached?)		
ii.	Whether Indemnity Bond attached?		
iii.	Dates of deposit of installments& other dues whetherphoto-state copy of receipts attached?		
iv.	IfAllottee/Transferee fails to construct building withintime as per allotment letter whether non-construction fees have been deposited. if deposited whether dates of deposit mentioned and photo-state copies of receiptsattached?		
v.	Date of execution of sale of agreement whether photo- state copy attached?		
vi.	Whether the conveyance deed of this property was executed earlier if executed whether copies attached?(wherever applicable)		
vii.	Whether the sale/ conveyance deed is to be executedfor vacant plot whether indemnity Bond and a letterfrom bank approval for granting loan attached? (wherever applicable)		
viii.	Whether copy of Map attached?		
ix.	Whether the property/ Plot is constructed or vacant, if constructed the proof of already constructed if submitted receipts of Water Supply Connection, Electricity Connection & Sewerage connection withsanctioned plan & completion plan attached? (wherever applicable)		
x	Whether applicant is Allottee/ Transferee or having power attorney? if applicant is having power of attorney whether this attorney is registered through Sub-registrar whether certified copy of power of attorney attached?(wherever applicable)		
7.	Signature of Applicant _____		