

# **BATHINDA IMPROVEMENT TRUST BATHINDA**

## **TRANSFER OF PROPERTY IN CASE OF SALE**

1	Date of Application		
2	Name of the Applicant		
3	Father's/ Husband's Name		
4	Address	City/ Village	Locality/ H.No.
		Teh.	Distt.
	Phone/Mobile No.		
	e-mail id, if any		
5	Service related field	a. B.A fees(if applicable)	
	Municipality Requirements	b. Any other	
		c. Plot/ property No.....	
		d. Name of Scheme.....	
6.	Document to be attached		
Sr. No.	(Service specific documents)	Checklist	<b>Checklist No. (For Office Use only)</b>
i.	Dates of deposit of installments& other dues whether photo-state copy of receipts attached?		
ii.	If Allottee/ Transferee fails to construct building within time as per allotment letter whether non-construction fees have been deposited. if deposited whether dates of deposit mentioned and photo-state copies of receipts attached? (wherever applicable)		
iii.	Date of execution of sale of agreement whether photo-statecopy attached?		
iv.	Whether affidavit regarding transfer of property from buyer& purchaser with attested photos attached?		
v.	Whether Indemnity Bond attached?		
vi.	Whether the property/ Plot is constructed or vacant, if constructed the proof of already constructed if submitted receipts of Water Supply Connection, Electricity Connection & Sewerage connection with sanctioned plan & completion plan attached? (wherever applicable)		
vi.	Whether applicant is Allottee/ Transferee or having power attorney? if applicant is having power of attorney whether this attorney is registered through Sub-registrar whether certified copy of power of attorney attached? (wherever applicable)		
7.	Signature of Applicant _____		